

**Charter Township of Union
Economic Development Authority Board (EDA)
Regular Board Meeting
Tuesday, April 21, 2015**

MINUTES

CALL TO ORDER

Board Chairman Kequom called to order the EDA Board Meeting at 5:17 pm.

ROLL CALL

Present: Smith, Bacon, Perry, Alwood, Kequom, Elmore, Johnson, Chowdhary

Excused: Hilliard

Absent: Zalud, Hunter

Others Present: Brian Smith, Twp Manager; Randy Robinson, EDA Project Manager; Margie Henry, Twp Clerk; Pat DePriest, Twp Assessor; Angela Schofield, Bldg Dept Clerk; Denny Emmer with University Motor Mall

APPROVAL OF MINUTES

MOTION by **Alwood** SUPPORTED by **Perry** to approve minutes from March 17, 2015 meeting as presented. MOTION CARRIED 8-0.

APPROVAL OF AGENDA

MOTION by **Elmore** SUPPORTED by **Johnson** to approve the agenda as presented. MOTION CARRIED 8-0.

PUBLIC COMMENT – None

ACCOUNTS PAYABLE

East D.D.A. District Checks #248 – **3819-3826**

West D.D.A. District Checks #250 – **None**

West D.D.A. District Checks #396 (G.O) - **None**

West D.D.A. District Checks #398 (S.A) - **#182 - \$500.00**

Mr. Smith reviewed the accounts payable.

MOTION by **Johnson** with SUPPORT by **Smith** to approve accounts payable as presented. MOTION CARRIED 8-0.

FINANCIAL STATEMENTS – MARCH 2015

East D.D.A. District – Operating Fund #248

West D.D.A. District – Operating Fund #250

– Bond Debt Retirement Fund #396

– Special Assessment Fund #398

Mr. Smith reviewed the financial statements. Financials are healthy, tax capture funds not distributed yet. Auditors are finishing up this week, everything looks good thus far.

MOTION by **Alwood** with SUPPORT by **Elmore** to receive and file the financial statements as presented. MOTION CARRIED 8-0.

UNFINISHED BUSINESS

A. Elect EDA Secretary

Mr. Chowdhary volunteered for the position, and was nominated by Chairman Kequom.

Mr. Kequom asked for any additional nominations, none were made and the Chair closed nominations.

MOTION by **Perry** with SUPPORT by **Johnson** to elect Mr. Chowdhary as EDA Board Secretary.
MOTION CARRIED 8-0.

B. General Projects Update

Mr. Robinson reviewed the following projects:

Overpass Repair – Presented bid from Fussman Masonry in the amount of \$3,800 (NTE).

Discussion was held on the project: should take (3) days; will begin next week after issuance of right of way permit from MDOT; includes repair, check hollow points and seal coat. Moving forward, seal coat will be applied every (5) years.

MOTION by **Johnson** with SUPPORT by **Alwood** to approve repairs by Fussman Masonry as presented at a cost not to exceed \$3,800. MOTION CARRIED 8-0.

Christmas Lights (LED) – Mr. Robinson reviewed the contract for new LED lights, and asked for more time to do additional cost analysis on estimated savings.

Mr. Elmore asked that we consider an escape clause be added to the contract in case we are not happy with the lights.

Misc. Projects:

Mowing - Wilson Lawn Care to start May 1st

Banners - To be hung after May 15th

Irrigation – Has started

Tree Removal Request - Mr. Robinson reviewed the request for tree (9) removal and alternative landscape plan submitted by University Motor Mall. The plan was determined to be very vague.

Discussion was held on the process and possible alternative landscaping plans. The Board asked that the administration go back to the original landscape design/engineering firm for advice on developing alternative plans.

Alternative resolutions were discussed, including allowing for (4) identified trees to be removed and replaced with landscaping. The Board determined that a professional landscaping plan would be required before action would be taken on the removal of any trees, and that it would be addressed at the May EDA meeting.

Board Comments: Mr. Perry reviewed the follow up meetings with the Drain Commissioner. Mr. Smith stated that all questions, concerns had been satisfactorily addressed.

Chairman Kequom adjourned meeting at 6:09 PM.

OTHER BUSINESS

Next Scheduled Regular Meeting of EDA Board – **May 19, 2015**

APPROVED BY



Secretary

(Recorded by Angela Schofield)